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Ref. No.TIPS/ IQAC/2020-21/Notice-01

Date: 13th July 2020

IQAC Cell

NOTICE

It is to inform all the members of IQAC, that a meeting is going to be held on 15th July 2020 at 1:00PM onwards in order to discuss the following agenda:

1) Preparation for academic session (2020-2021)
2) Infra structural up-gradation for online conduct of classes
3) Plan for Higher Education-Enrolment Enhancement programmes
4) Plan of curricular, co-curricular, & extra-curricular activities
5) Enhance the employability of students
6) Recruitment of staff and faculties
7) Procurement of items & budget allocation
8) Discussion on AQAR 2019 (NAAC)
9) Others

The link to the meeting will be shared through the IQAC cell Whatsapp group.

All concerned are to join the same on time.

(Dr. Barkha Bahl)
Chairperson, IQAC

Copy to:

1. Honorable Chairman, TIPS, for information
2. Technical staff, for necessary arrangement

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Ref. No.TIPS/ IQAC/2020-21/MOM-01

Date:15th July 2020

Minutes of Meeting

A meeting of the IQAC cell was held on Thursday, the 15th July 2020 at 1:00PM to discuss on the following agenda. The meeting was presided over by Dr. Barkha Bahl, chairperson, IQAC for the smooth conduct of the meeting. The agenda of the meeting were:

1) Preparation for academic session (2020-2021)
2) Infra structural up-gradation for online conduct of classes
3) Plan for Higher Education-Enrolment Enhancement programmes
4) Plan of curricular, co-curricular, & extra-curricular activities
5) Enhance the employability of students
6) Recruitment of staff and faculties
7) Procurement of items & budget allocation
8) Discussion on AQAR 2019 (NAAC)
9) Others

The members present in the meeting are:

S.no.	Name & address	Occupation	Designation	Signature
1.	DR. BARKHA BAHL	Addl. DIRECTOR, TIPS	MEMBER	
2.	MRS. REEMA TANDON	PRINCIPAL, KAMAL PUBLIC SR. SEC. SCHOOL	MANAGEMENT REPRESENTATIVE	
3.	DR. SHASHI BALA	PRINCIPAL (LAW), TIPS	TEACHER	
4.	DR. MUKTA SHARMA	ASSOCIATE PROFESSOR, TIPS	COORDINATOR, IQAC	
5.	MS. POOJA KHURANA	ACCOUNTANT, TIPS	ADMINISTRATIVE OFFICER, TIPS	
6.	MS. SWATI SHARMA	HR MANAGER, TIPS	ADMINISTRATIVE OFFICER, TIPS	
7.	DR. P. K NAYAK	ASSOCIATE PROFESSOR, TIPS	TEACHER	
8.	DR. AARTI SURYAVANSHI	ASSOCIATE PROFESSOR, TIPS	TEACHER	
9.	DR. B. P SINGH	ASSOCIATE PROFESSOR, TIPS	TEACHER	
10.	MR. H. M JAIN	ASSISTANT PROFESSOR, TIPS	TEACHER	

11.	MR. MAHTAB ALAM	ASSISTANT PROFESSOR, TIPS	TEACHER	
12.	MS. RATIKA MALHOTRA	ASSISTANT PROFESSOR, TIPS	TEACHER	
13.	MR. SAHIL DHALL	ASSISTANT PROFESSOR, TIPS	TEACHER	
14.	MS. BHAWNA SOLANKI	ASSISTANT PROFESSOR, TIPS	TEACHER	
15.	MS. RICHA TYAGI	ASSISTANT PROFESSOR, TIPS	TEACHER	
16.	MR. SURESH JAIN	PATRON, BVP	NOMINEE FROM NGO	
17.	MR. MANSI SONI	SERVICE	NOMINEE FROM ALUMNI	
18.	MR. ANURAG ARORA	STUDENT	NOMINEE FROM STUDENTS	
19.	MR. VIPUL GARG	SELF EMPLOYED	INDUSTRIALIST	
20.	MR. SACHIN ANAND	SELF EMPLOYED	EMPLOYER	

The outcome of the discussions on the meeting agenda points are:

Agenda Point 1) Preparation for academic session (2020-2021)

Outcome: Initiatives be taken by all departments to impart training and orientation to their respective faculties so that they are tech-ready to conduct online classes. This task is to be accomplished by department heads in coordination with IT staff. (To be done before 12th August 2020). This is to ensure effective and efficient delivery of lecture content to the stakeholders.

Agenda Point 2) Infra structural up-gradation for online conduct of classes

Outcome: Procurement of items like Bluetooth speaker and webcam for conduct of online classes discussed. The specification of requirements of these items to be submitted to the Director mam for approval for further processing (to be done by 10th August 2020).

Agenda Point 3) Plan for Higher Education-Enrolment Enhancement programmes.

Outcome: The IQAC cell was informed about a virtual counseling session done with prospective students to motivate for Higher Education in the month of June 2020. The success of the session was also discussed in the meeting. The cell unanimously agreed to conducting more such sessions in the future to promote pursuing of higher education among the younger generations.

Agenda Point 4) Plan of curricular, co-curricular, & extra-curricular activities

Outcome: As the classes are to be conducted online, it was discussed that this opportunity is to be taken for organizing curricular, co-curricular and extra-curricular activities on the online platform. There should be at least two(2) guest lectures for each of the classes. The lecture topic should be based on the current trend and market demand. The respective department heads to hold in-house meetings with faculties to decide upon the topic and assign responsibilities to organize and conduct the same. Heads, respective committee heads and members were told to submit the plan of action of various committees to conduct online classes and other curricular, co-curricular, & extra-curricular activities for the academic session.

The meeting discussed about the conduct of the 10th National Conference, TIPSCON. Regarding this, the cell recommended organizing the same in virtual mode as the situation due to Covid is yet to improve. Also advised to take up the matter as important, and initiate for conducting the same and suggested to organize the same somewhere in the month of December 2020.

Agenda Point 5) Enhance the employability of students

Outcome: The employability of students is one of the important agenda which was discussed today with due weightage. Due to the current pandemic and prevailing situation, studies of the students enrolled this time have really been affected. These students can not avail the facilities physically in terms of clearing doubts, practical implementation of the theoretical aspects in the subject curriculum, etc. Therefore the employability of these students is going to be a concern in the coming days. So after a thorough discussion, it has been unanimously decided to start alumni mentorship programme. A group will comprise of 15 students, one alumni and a faculty from the department. Through this group, mock interviews, update on the ongoing industry trends, skill development programmes are to be organised on a regular basis.

Agenda Point 6) Recruitment of staff and faculties

Outcome: Due to the ongoing pandemic, there is requirement for planning of staffs as well faculties in every department. So it is put forward that recruitment be done before the start of the academic session. The department heads are to submit their requirements in their respective departments within a week's time for follow up action.

Agenda Point 7) Procurement of items & budget allocation

Outcome: As per procurement of items is concerned, the respective department heads will submit their required items along with quantity and tentative amount.

Agenda Point 8) Discussion on AQAR 2019 (NAAC)

Outcome: The different criterions of AQAR 2019 required for NAAC is discussed in the meeting. The chairperson and the coordinator briefed about the each criterion. After a thorough discussion on the agenda, criteria head were assigned for further necessary action. Further, it was discussed to prepare the plan of action for the next academic session by the core IQAC committee.

Agenda Point 9) Others (Web site up-gradation & up-dation)

Outcome: One of the most effective ways to communicate with students as well as outside world is through our web site. So the concerned in charge and all the other departments are instructed to cooperate with concerned in running and maintaining the institute site smoothly.

Mental wellbeing of students was also discussed whether the institute can do something for the students keeping in mind the pandemic situation and online classes.

Meeting has concluded at 4:00PM with the vote of thanks to chairperson.

Mukta

Dr. Mukta Sharma
Coordinator, IQAC

Barkha

Dr. Barkha Bahl
Chairperson, IQAC

Action Taken Report

1. Orientation of faculties on the conduct of online classes done. Online classes started and are on.

2. Bluetooth speaker, Web cam, and other stationary items procured as per the requirements placed by heads.

3. Plan of action submitted and duly approved by the director 2 guest lectures arranged per class; yet to deliver their lectures virtually. Initiated and assigned tasks for organizing national conference.

4. Whatsgroup formed for alumni mentorship programme.

5. Process initiated- published advertisement for requirement of staff and faculties in leading newspapers.

6. Criteria head of each criterion has been assigned and the timeline of activities is informed to them. An audit for the same is conducted in order to assess the functionality the entire process.

7. Up-gradation of official web site of the institute viz. www.tips.edu.in done successfully and well maintained.

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Ref. No.: TIPS/IQAC/2020-21/Notice-02 Date: 3rd Oct 2020

IQAC Cell

NOTICE

It is to inform all the members of IQAC, that a meeting is going to be held on 5th Oct 2020 at 2:00PM onwards in order to discuss the following agenda:

1. Review of last IQAC meeting
2. National Conference- TIPSCON 2020
3. Online classes & Student Mental Health
4. Institutional Social Responsibility through NSS and BVP (Bharat Vikas Parishad)

The link to the meeting will be shared through the official Whatsapp group.

All concerned are requested to join the same on time.

(Dr. Barkha Bahl)
Chairperson, TIPS

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Ref. No.: TIPS/ IQAC/2020-21/MOM-02 Date: 5th Oct 2020

Minutes of Meeting

A meeting was held on Thursday, the 5th Oct 2020 at 2:00PM to discuss on the following agenda. The meeting was presided over by Dr. Barkha Bahl, chairperson, IQAC for the smooth conduct of the meeting. The agenda of the meeting were:

1. Review of last IQAC meeting
2. National Conference- TIPSCON 2020
3. Online classes & Student Mental Health
4. Institutional Social Responsibility through NSS and BVP (Bharat Vikas Parishad)

The following members were present in the meeting:

S.no.	Name & address	Occupation	Designation	Signature
1.	Dr. Barkha Bahl	DIRECTOR, TIPS	CHAIRPERSON	
2.	Mrs. Reema Tandon	PRINCIPAL, KAMAL PUBLIC SR. SEC. SCHOOL	MANAGEMENT REPRESENTATIVE	
3.	Dr. Shashi Bala	PRINCIPAL (LAW), TIPS	TEACHER	
4.	Dr. Mukta Sharma	ASSOCIATE PROFESSOR, TIPS	COORDINATOR OF IQAC	
5.	Ms. Pooja Khurana	ACCOUNTANT, TIPS	ADMINISTRATIVE OFFICER, TIPS	
6.	Ms. Swati Sharma	HR MANAGER, TIPS	ADMINISTRATIVE OFFICER, TIPS	
7.	Dr. P. K Nayak	ASSOCIATE PROFESSOR, TIPS	TEACHER	
8.	Dr. Aarti Suryavanshi	ASSOCIATE PROFESSOR, TIPS	TEACHER	
9.	Dr. B. P Singh	ASSOCIATE PROFESSOR, TIPS	TEACHER	
10.	Mr. H. M Jain	ASSISTANT PROFESSOR, TIPS	TEACHER	
11.	Mr. Mahtab Alam	ASSISTANT PROFESSOR, TIPS	TEACHER	
12.	Ms. Ratika Malhotra	ASSISTANT PROFESSOR, TIPS	TEACHER	
13.	Mr. Sahil Dhall	ASSISTANT PROFESSOR, TIPS	TEACHER	

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14.	Ms. Bhawna Solanki	ASSISTANT PROFESSOR, TIPS	TEACHER	Bhawna
15.	Ms. Richa Tyagi	ASSISTANT PROFESSOR, TIPS	TEACHER	Richa
16.	Mr. Suresh Jain	PATRON, BVP	NOMINEE FROM NGO	
17.	Mr. Mansi Soni	SERVICE	NOMINEE FROM ALUMNI	Mansi
18.	Mr. Anurag Arora	STUDENT	NOMINEE FROM STUDENTS	
19.	Mr. Vipul Garg	SELF EMPLOYED	INDUSTRIALIST	Vipul Garg
20.	Mr. Sachin Anand	SELF EMPLOYED	EMPLOYER	Sachin Anand

The outcomes of the meeting held on 5th Oct 2020 are:

Agenda 1) Review of last IQAC meeting

Dr. Barkha Bahl, chairperson, IQAC briefed the members on the progress of the resolutions/outcomes taken in the last meeting held in July 2020. That, online classes are running and faculties have adapted to the new normal to conduct classes in the virtual mode. It has been informed to the cell and highlighted the fact that faculties are using technology and going extra mile to assess students; e.g. using Google Classrooms for submission of assignments & practical files. Students were also provided computer based assignments to improve their performance in online examinations.

Agenda 2) National Conference- TIPSCON 2020

The meeting was apprised on the progress of the preparedness for the upcoming 10th national conference- TIPSCON 2020, to be held on Saturday, the 5th Dec 2020 in terms of the following:

- In order to incorporate the ongoing scenario of pandemic and the life after pandemic, after a thorough discussion, the title of the conference has been coined as- "**Society 4.0: A futuristic Perspective on Nature of Work, Jobs and Skills - Post-Covid 19**".
- The keynote speakers, technical session chairs and some presenters have been finalized.
- The conference is going to be organized for a single day on virtual platform and there will be three technical sessions.
- The publications of the accepted papers for the conference are also discussed and suggested many agencies who may be contacted for publishing the research papers.

Agenda 3) Online classes & Student Mental Health

The cell took stock of the online classes and how the respective departments are maintaining its quality aspects. Different ideas and suggestions in this regard are shared in the meeting and

the chair gave her recommendations on some of them in terms of using technology and tools to be implemented by respective departments.

In connection with the 2nd part of the agenda, the IQAC cell was informed about the issue of mental health of the students because of the current pandemic situation. It was also pointed out that how the prevailing situation may hamper the mental well-being of the students who are constantly in isolation and taking online classes.

The members were informed about various initiatives taken as measures to cope with the issue of mental health of the students due to the current pandemic situation. In this regard the cell agreed upon and recommended to organize many such events incorporating more and more students in the upcoming days. It was decided to provide counseling to the students by their respective faculty mentor and by the psychologist.

Agenda 4) Institutional Social Responsibility through NSS and BVP (Bharat Vikas Parishad)

The members present discussed on the various activities that may be taken up to serve the purpose of institutional social responsibility through various social outreach programmes. Regarding the same the IQAC cell suggested to conduct various activities related to social outreach programmes.

As part of this agenda, it was suggested to motivate more students to participate in such social outreach programmes.

The meeting concluded at 4:00PM with vote of thanks to IQAC chairperson.

Mukta

Dr. Mukta Sharma
Coordinator, IQAC

Barkha

Dr. Barkha Bahl
Chairperson, IQAC

Action Taken Report

1. Online classes, and other related activities continuing on virtual mode.
2. Conference related activities are underway- keynote speakers, technical chair, no. of presenters, are finalized. Also Journal Press of India has been finalized for online publication of the conference proceedings.
3. In order to cope with the mental health of students, various activities were conducted to address the concern- like interactive webinar session "Celebrity Talk series", stress management programme, virtual yoga/meditation session, etc. The psychologist of the institute took stock through student sessions; mentor's counseling session with student mentees were also organized to ease out the prevailing mental health issue.
4. Various activities under NSS cell and BVP are organized: these are Blood Donation Camp, Awareness Campaign on "Women Health, Safety and Hygiene", "Yoga Session" to stress out the mental health during this Covid time. Also a cloth distribution ceremony-"Sahyog" (a regular practice of NSS cell, TIPS) has also been organized during this period.

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Ref. No.TIPS/IQAC/2020-21/Notice-03 Date: 13th January 2021

IQAC Cell

NOTICE

This is to inform all the members of IQAC, that a meeting is going to be held on 14th January 2021 at 2:00PM onwards in order to discuss the following agenda:

1) Review of last IQAC meeting
2) Scheduling Placement drive & HR Conclave
3) Overview of academic activities
4) Planning for Faculty Development Programme
5) Promotion of research oriented culture

The link to the meeting will be shared through the IQAC cell Whatsapp group.

All concerned are to join the same on time.

(Dr. Barkha Bahl)
Chairperson, IQAC

Copy to:

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Ref. No.TIPS/ IQAC/20-21/MOM-03 Date: 13th January 2021

Minutes of Meeting

A meeting was held on Thursday, the 14th January 2021 at 2:00PM to discuss on the following agenda. The meeting was presided over by Dr. Barkha Bahl, chairperson, IQAC for the smooth conduct of the meeting. The agenda of the meeting were:

1) Review of last IQAC meeting
2) Scheduling Placement drive & HR Conclave
3) Overview of academic activities
4) Planning for Faculty Development Programme
5) Promotion of research oriented culture

The members present in the meeting are:

S.no.	Name & address	Occupation	Designation	Signature
1.	DR. BARKHA BAHL	DIRECTOR, TIPS	CHAIRPERSON	
2.	MRS. REEMA TANDON	PRINCIPAL, KAMAL PUBLIC SR. SEC. SCHOOL	MANAGEMENT REPRESENTATIVE	
3.	DR. SHASHI BALA	PRINCIPAL (LAW), TIPS	TEACHER	
4.	DR. MUKTA SHARMA	ASSOCIATE PROFESSOR, TIPS	COORDINATOR OF IQAC	
5.	MS. POOJA KHURANA	ACCOUNTANT, TIPS	ADMINISTRATIVE OFFICER, TIPS	
6.	MS. SWATI SHARMA	HR MANAGER, TIPS	ADMINISTRATIVE OFFICER, TIPS	
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8.	DR. AARTI SURYAVANSHI	ASSOCIATE PROFESSOR, TIPS	TEACHER	
9.	DR. B. P SINGH	ASSOCIATE PROFESSOR, TIPS	TEACHER	
10.	MR. H. M JAIN	ASSISTANT PROFESSOR, TIPS	TEACHER	
11.	MR. MAHTAB ALAM	ASSISTANT PROFESSOR, TIPS	TEACHER	
12.	MS. RATIKA MALHOTRA	ASSISTANT PROFESSOR, TIPS	TEACHER	

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13.	MR. SAHIL DHALL	ASSISTANT PROFESSOR, TIPS	TEACHER	
14.	MS. BHAWNA SOLANKI	ASSISTANT PROFESSOR, TIPS	TEACHER	
15.	MS. RICHA TYAGI	ASSISTANT PROFESSOR, TIPS	TEACHER	
16.	MR. SURESH JAIN	PATRON, BVP	NOMINEE FROM NGO	
17.	MR. MANSI SONI	SERVICE	NOMINEE FROM ALUMNI	
18.	MR. ANURAG ARORA	STUDENT	NOMINEE FROM STUDENTS	
19.	MR. VIPUL GARG	SELF EMPLOYED	INDUSTRIALIST	
20.	MR. SACHIN ANAND	SELF EMPLOYED	EMPLOYER	

The outcomes of the meeting are:

Agenda 1) Review of last IQAC meeting:

The chairperson, IQAC, gave a proper review of the last IQAC meeting held in Oct 2020. Members in the meeting shared their respective parts. The meeting also discussed the success of the national conference held recently on 5th December 2020.

Agenda 2) Scheduling Placement drive & HR Conclave

The main agenda of the meeting was briefed to the members of the committee. In order to identify and act on the idea of the emerging challenges arising due to this covid19 situation, an HR conclave is the need of the hour as it aims to bring together India's influential thought leaders from various domains of the HR world to share their views on emerging trends that are shaping the future of Industry. It was felt by everyone present at the meeting that this proposed conclave will help the placement of the students in the institute. The IQAC cell enquired and discussed about the level being maintained on imparting quality education and therefore the employability of the final year students. In this connection, the chief coordinator, IQAC cell informed that a placement drive is happening in the next month on virtual platform for BBA, BCA, BCom(H) & BA(JMC) students and couple of such drives are in pipeline. Members agreed upon the fact that such exercises would help the departments in assessing the quality and skill level of the students.

Agenda 3) Overview of academic activities

The IQAC cell took stock of the online classes and coverage of syllabuses from the members present. It also noted different academic activities that are going on and their impact and usefulness on student career shaping.

Agenda 4) Planning for faculty development programme

Members of the cell discussed about planning for the conduct of a week-long Faculty Development Programme in the meeting in order to improve and motivate faculties in research activities. All the present members agreed upon the same and recommended on conducting a one week FDP on tools and techniques of Research methodology.

Agenda 5) Promotion of research oriented culture

Discussion focused on how to promote research oriented culture in the institute among the faculties as well as students. Also the cell emphasized its discussion on the subject matter to meet the current research challenges and to focus on the research methodology adopted. In addition to this the discussion also gave importance in encouraging faculties to participate various such programmes (in house as well as other national/international level) through paper presentation, paper publication and also to be resource person in research related activities and programmes. All the present members also agreed upon the fact that faculties should be encouraged to team up with students while writing research papers.

The meeting concluded at 4:00PM with vote of thanks to Dr. Barkha Bahl, Chairperson, IQAC.

Dr. Mukta Sharma
Coordinator, IQAC

Dr. Barkha Bahl
Chairperson, IQAC

Action Taken Report

1) An HR Conclave is planned to be organized in the coming days on virtual platform. Dr. Yoginder Kataria, Dean, Deptt. Of Mgmt & Commerce was unanimously selected as the Convener of the event.
2) One week FDP is scheduled from 16th March 2021 to 20th March 2021 on the topic "Research Methodology: Tools & Techniques". The tasks related to FDP are assigned and needful action is undergoing.
3) Faculties from all the departments participated in research activities- such as publication of research paper in journal/conference proceedings; book chapters. Some faculties also incorporated students form their respective departments in their research work.
4) A virtual placement drive for the students of BBA, BCA, BCom(H) & BA(JMC) was organized by the Wipro HR Services India Pvt. Ltd on 25th & 26th Feb 2021.

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Ref. No.TIPS/IQAC/2020-21/Notice-04

Date: 8th April 2021

IQAC Cell

NOTICE

This is to intimate all the members of IQAC, that a meeting is going to be held on Tuesday, the 9th April 2021, at 1:30PM onwards in order to discuss and plan the following agenda:

1) Review of last IQAC meeting
2) Planning for Law journal publication
3) Schedule of green energy & environment audit
4) Planning for value-added course, webinars from our knowledge partners
5) Future Plan for enhancement of teaching learning

The link to the meeting will be shared through the IQAC cell Whatsapp group.

This is for information and necessary action.

(Dr. Barkha Bahl)
Chairperson, IQAC

Copy to:

1. Honorable Chairman, TIPS, for information
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Ref. No.TIPS/ IQAC/20-21/MOM-04

Date: 9th April 2021

Minutes of Meeting

A meeting was held on 9th April 2021 at 1:30PM to discuss on the following agenda. The meeting was presided over by Dr. Barkha Bahl, chairperson, IQAC.

1) Review of last IQAC meeting
2) Planning for Law journal publication
3) Schedule of green, energy & environment audit
4) Planning for value-added course, webinars from our knowledge partners
5) Future Plan for enhancement of teaching learning

The members present in the meeting are:

S.no.	Name & address	Occupation	Designation	Signature
	Dr. Barkha Bahl	DIRECTOR, TIPS	CHAIRPERSON	
	Mrs. Reema Tandon	PRINCIPAL, KAMAL PUBLIC SR. SEC. SCHOOL	MANAGEMENT REPRESENTATIVE	
	Dr. Shashi Bala	PRINCIPAL (LAW), TIPS	TEACHER	
	Dr. Mukta Sharma	ASSOCIATE PROFESSOR, TIPS	COORDINATOR OF IQAC	
	Ms. Pooja Khurana	ACCOUNTANT, TIPS	ADMINISTRATIVE OFFICER, TIPS	
	Ms. Swati Sharma	HR MANAGER, TIPS	ADMINISTRATIVE OFFICER, TIPS	
	Dr. P. K Nayak	ASSOCIATE PROFESSOR, TIPS	TEACHER	
	Dr. Aarti Suryavanshi	ASSOCIATE PROFESSOR, TIPS	TEACHER	
	Dr. B. P Singh	ASSOCIATE PROFESSOR, TIPS	TEACHER	
	Mr. H. M Jain	ASSISTANT PROFESSOR, TIPS	TEACHER	
	Mr. Mahtab Alam	ASSISTANT PROFESSOR, TIPS	TEACHER	
	Ms. Ratika Malhotra	ASSISTANT PROFESSOR, TIPS	TEACHER	

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	Mr. Sahil Dhall	ASSISTANT PROFESSOR, TIPS	TEACHER	
	Ms. Bhawna Solanki	ASSISTANT PROFESSOR, TIPS	TEACHER	
	Ms. Richa Tyagi	ASSISTANT PROFESSOR, TIPS	TEACHER	
	Mr. Suresh Jain	PATRON, BVP	NOMINEE FROM NGO	
	Mr. Mansi Soni	SERVICE	NOMINEE FROM ALUMNI	
	Mr. Anurag Arora	STUDENT	NOMINEE FROM STUDENTS	
	Mr. Vipul Garg	SELF EMPLOYED	INDUSTRIALIST	
	Mr. Sachin Anand	SELF EMPLOYED	EMPLOYER	

The resolution/outcome of the meeting are:

Agenda 1) Review of last IQAC meeting:

A review on the meeting held, last time, was briefed to the members present by the chief coordinator Dr. Mukta Sharma. The members are informed about the one week FDP that has been organized w.e.f. 16th March 2021 to 20th March 2021 on the topic "Research Methodology: Tools & Techniques".

Agenda 2) Planning for Law journal publication:

The preparation for the launch and publication of Law journal on a regular basis was discussed in the meeting. The principal, Law department, is assigned with the responsibility to accomplish the further needful.

Agenda 3) Schedule for green energy & environment audit

The attendee members discussed on scheduling the dates for green energy audit and environment audit. It has been decided that the date may be finalized in the next month after proper consultation among director and concerned departments with the management with the necessary preparedness.

Agenda 4) Planning for value-added course, webinars from our knowledge partners

Planning for value-added courses for the students of all the departments were discussed in the meeting. The respective department heads are suggested to find out the demanding fields trending now in the industry. It is recommended that each department will plan and guide their

students for value added courses. The members emphasized on the fact that the cell is interested in encouraging and motivating faculties in attending webinars, workshops, trainings, etc. related to their respective subject domains. In the same fashion students are to be encouraged and guided for attending online seminars/workshops/trainings.

Continuing with the agenda, members from various departments also apprised the cell about different programmes that has already been conducted in the last 3 months on virtual platform.

Agenda 5) Future Plan for enhancement of teaching learning

Plan to take feedback from stakeholders and proper analysis to be done for future planning in order to enhance teaching learning process.

The meeting concluded at 3:00PM with a vote of thanks to chairperson.

Dr. Mukta Sharma
Coordinator, IQAC

Dr. Barkha Bahl
Chairperson, IQAC

Action Taken Report

1. HR Conclave as planned in the IQAC meet of Jan 2021 on "Emerging HR challenges during COVID times" was organized successfully on 24th April 2021 at 11:30AM on Zoom platform in collaboration with HR SHAPERS. Six eminent speakers from brands like HP, TCS, Netflix, etc. were invited to share their thoughts on the topic.
2. Editor, Editorial committee, Review committee, designing committee formed. The processing for application of ISSN number for the proposed journal is underway.
3. Students reported enrolling for value added courses, also faculties attending
4. Duly approved by director, a workshop on 'psychosocial skills for handling covid pandemic' is scheduled to be organized in June; Ms. Neha Dagar, MGNCRE, from Ministry of Education, Govt of India has been confirmed as speaker. Also a 5-days Campus Ready Program for the students of all the departments in collaboration with Upto Skills is scheduled from 7th June'21-11thJune'21.

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