



**Supporting Documents for 7.1.1: Measures initiated by the institution for the promotion of gender equity during the last five years.**

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Prof. (Dr.) Ashutosh Agarwal  
**Director & IQAC Chairperson**

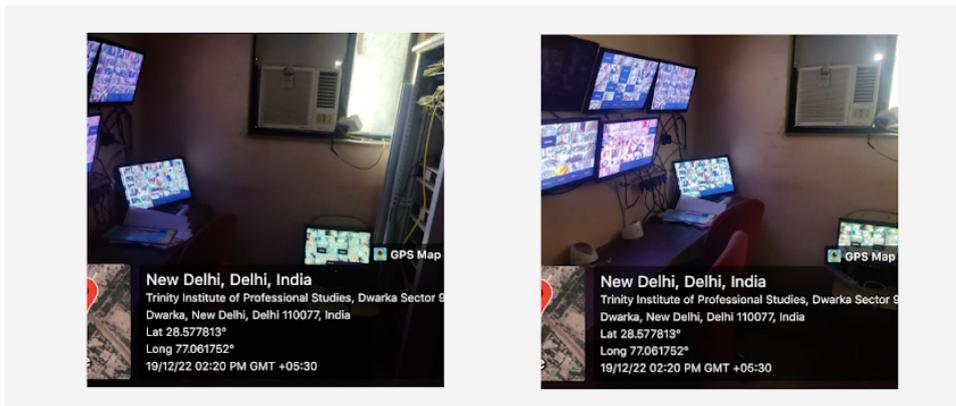


## Measures initiated by the institution for the promotion of gender equity during the last five years.

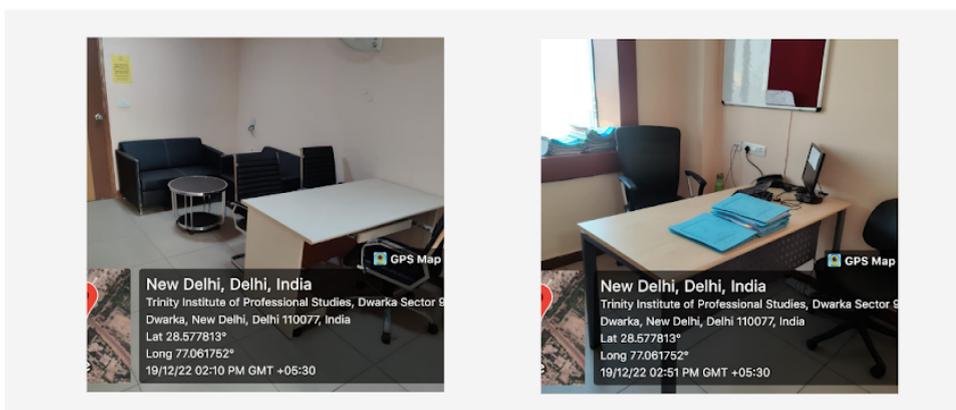
The institute conducts following activities to ensure gender equity and sensitization in curricular and co-curricular activities:

- Interactive sessions and awareness drives are conducted to sensitize gender safety and security measures.
- The institute has a unique characteristic towards women employability. 67.9 percent staff is female and most of the administrative, academic, committees, societies and club responsibilities are headed by the female members.
- The institute has women Security Guards as well.
- Flexible working hours for young mothers and female staff.
- The institute has vending machines in girls' washrooms.
- In view of Zero-tolerance policy towards women security and safety, 'Committee Against Sexual Harassment' is formulated to provide a sense of women safety and prevention from sexual harassment. 'Complaint box' have also been placed at designated places where the students can drop their complaints freely. These letters are opened by the Committee confidentially and take the needful action on priority basis.
- A Grievance Redressal Committee has also been formulated to resolve the issues raised by the students as well as staff irrespective of the gender concerned.
- Counsel the students' issues the institute has a full-time lady Counselor.
- Separate Girls common room for students.

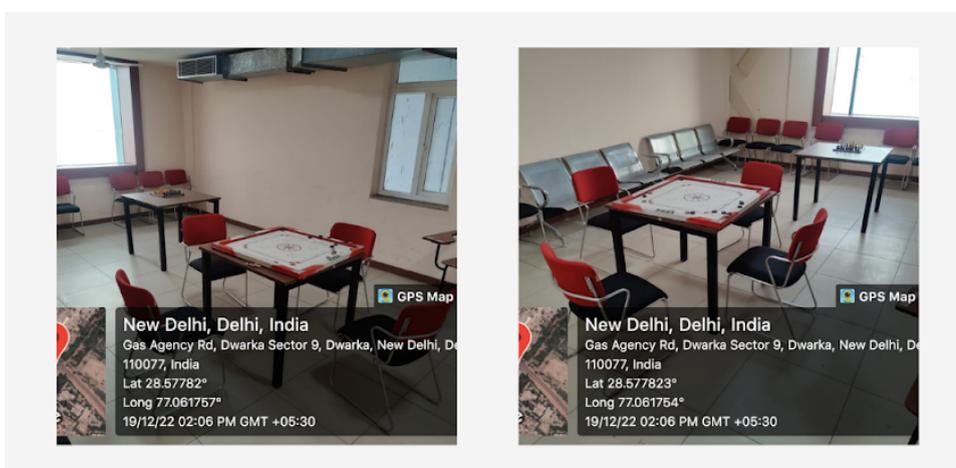
## 7.1.1\_1 Safety and Security



## 7.1.1\_2 Counselling Room



## 7.1.1\_3 Girls Common Room





**Supporting Documents for 7.1.1: Measures initiated by the institution for the promotion of gender equity during the last five years.**

<b>Annexure No.</b>	<b>Description</b>	<b>Page no./Links</b>
7.1.1_4	Other Relevant Information  1. Prevention of Sexual Harassment Committee 2. List of events on Gender Sensitization and Prevention of Sexual Harassment 3. Reports 4. Vending Machine 5. Celebration of National/International Days	  1 2 2 3 4

## 7.1.1\_4 Other Relevant Information

### 1) Prevention of Sexual Harassment Committee

## 7.1.1\_4.1 Prevention of Sexual Harassment Committee

### Committee Composition

TRINITY INSTITUTE OF PROFESSIONAL STUDIES  
Sector-9, Dwarka, New Delhi-110075  
(Affiliated to Guru Gobind Singh Indraprastha University, Delhi & Approved by Bar Council of India, New Delhi)  
"A" Ranked Institution by SFRC, Govt. of NCT of Delhi  
Recognized under section 2(f) of the UGC Act, 1956  
Accredited "B++" by NAAC

Date: 18.09.2022

**NOTICE**

It is for the information of all that composition of Prevention of Sexual Harassment Committee is revised and this shall be the new constitution of the committee with effect from 19.09.2022.

**COMPOSITION OF PREVENTION OF SEXUAL HARASSMENT COMMITTEE**  
Academic Session 2022-23

S.no	Name	Designation	Department	Mobile No
1.	Dr. Shashi Bala	Chairperson	Law	999963880
2	Ms. Rashima Sharma	Coordinator	Law	8380815778
3	Ms. Richa Tyagi	Member	Law	8057461416
4	Mr. Ajay	Member	BAJMC	9811908298
5.	Dr. Kishna Bati Singla	Member	Computer Science and Information Technology	9717872287
6	Ms. Avana	Admin Member	Admin	9959691413
7	Ms. Suman Lata	Admin member	Admin	9891966623
10	Mr Akshay Gaur	NGO member	URIDA, Utam Nagar	8130303556
11	Ms. Jessica Faltyal	Student member	BALLB	9205940558

Chairperson

### Meeting - Notice

TRINITY INSTITUTE OF PROFESSIONAL STUDIES  
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Date: 09.09.2022

**NOTICE**

This is for the information of all the HOD's and committee members of Prevention of Sexual Harassment & Anti-Ragging Committee that a meeting will be held in room no 801 at 1:30 pm on 19th September 2022.

Chairperson

### Minutes of the Meeting

TRINITY INSTITUTE OF PROFESSIONAL STUDIES  
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**MINUTES OF MEETING OF PREVENTION OF SEXUAL HARASSMENT COMMITTEE**

Date of meeting : 19.09.22 Day : Monday Time : 1:30 pm

Venue : Room no 801

Purpose of Meeting: Induction of new students on Orientation Day re. regarding the role and functions of committee

**1. Attendance**

S.no	Name	Designation	Signature
1	Dr Shashi Bala	Principal	P
2	Ms. Richa Tyagi	Coordinator	P
3	Mr. Mahtab Alam	Member	P
4	Ms. Rashima Sharma	Member	P
5.	Dr .Mukta	HOD-BCA	P
6.	Dr Deepali Saluja	HOD- B.com/B.B.A	P

### Action Taken Report

7.	Dr Rajesh Aggarwal	HOD-BAJMC	P
8.	Mr Rahul Sharma	Member	P

**2. Agenda of the meeting**

- Approval of the minutes of the last meeting
- Induction of new students on Orientation Day
- Preparation of PPT for induction of students for all the committees

**3. Actions taken/ Initiated (Follow Up)**

S.no	ISSUES	ACTIVITY/ FOLLOW UP	RESPONSIBILITY	Date/In process
1.	Approval of minute of last meeting	Minutes of last meeting were reviewed.	All members	Done
2.	Induction of new students regarding the roles and functions of the Grievance Redressal Committee, Anti-Ragging Committee & Prevention of Sexual Harassment committee & policies of the same.	The new students shall be inducted about all the three committees and SOP shall be briefed to the students.	Ms. Richa Tyagi	In process
3.	Preparation of presentation for the induction	PPT shall be prepared with all the important details of the committees	Ms. Rashima Sharma	In process

Chairperson

## 7.1.1\_4.2 List of events on Gender Sensitization and Prevention of Sexual Harassment

S.No	Event	Date
1	Orientation Programme: Session on role and functions of anti-ragging committee & prevention of sexual harassment committee	29-09-2023
2	Workshop on Prevention of Sexual Harassment	14-10-2023

## 7.1.1\_4.3 Reports

### Orientation Session Report



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**ORIENTATION PROGRAMME : SESSION ON ROLE & FUNCTIONS OF ANTI-RAGGING COMMITTEE & PREVENTION OF SEXUAL HARASSMENT COMMITTEE**

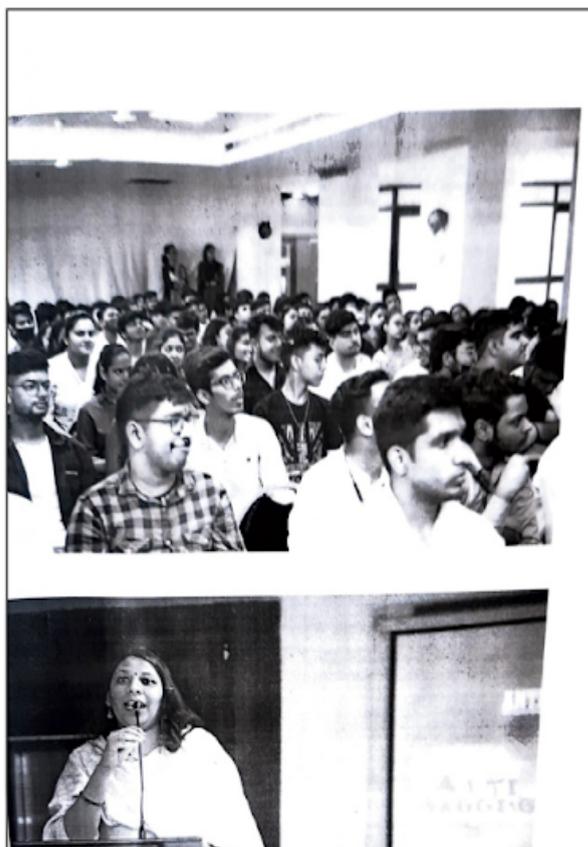
Date	29 <sup>th</sup> September 2022
Event	Session on role & functions of Anti Ragging Committee & Prevention of Sexual Harassment Committee
Venue	Multi-Purpose Hall, Trinity Institute of Professional Studies, Dwarka Sector 9

An orientation programme for new students of various department was conducted for academic session 2022-23 by Trinity institute of Professional Studies for the students. A special session was taken by the Ms. Richa Tyagi, Assistant Professor /C-ordinator SGRC / Chairperson Anti-Ragging /Member Prevention of Sexual Harassment Committee to orient the new students about role and functions of Anti-Ragging Committee and Prevention of Sexual Harassment Committee in the campus.

The session was mainly focussed to inform the students and make them aware about the various forms of grievances which they can face during their academic life and available redressal mechanism for them in campus for their grievance. The students were also informed about the various other committees like Anti-ragging & Prevention of Sexual Harassment which work in coordination with SGRC for the betterment of students.

In the first session the students and faculties were inducted about the role and responsibilities of the Prevention of Sexual Harassment Committee. The students were informed about the offences which are punishable under the Prevention Of

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## Workshop Report



**TRINITY INSTITUTE OF PROFESSIONAL STUDIES**  
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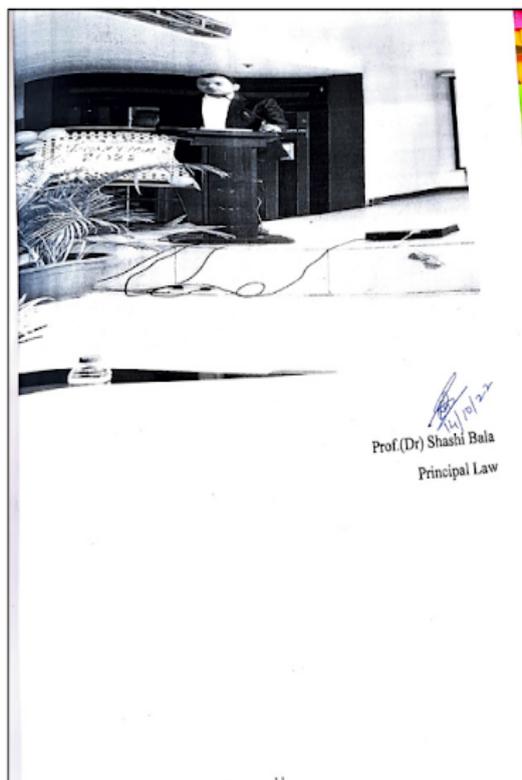
Date	14th October 2022
Event	Workshop on Prevention of Sexual Harassment
Venue	Multi- Purpose Hall

**Workshop on Prevention of Sexual Harassment**

Prevention of Sexual Harassment Committee of Trinity Institute of Professional Studies in Collaboration with South West District Legal Service Authority organized an awareness drive on the prevention of sexual harassment on 14th October 2022. **Dr R. K Tandon, Chairman, TIPS & Ms. Anuradha Jindal, Secretary South West DLSA were the chief guest for the evening and Advocate Hemant Shukla, LAC, SW - DLSA was the guest speaker for the event.**

The workshop started with introductory remarks by Dr Shashi Bala, Chairperson, Prevention of Sexual Harassment Committee. She defined the role and function of the committee and highlighted the significance of understanding the provision of POSH Act 2013. Advocate Hemant Shukla further proceeded with an elaborative interactive session with the students and faculty members on the key components of the POSH act i.e gender equality in the workplace, gender-specific violence, and inappropriate sexually colored behavior and highlighted legal consequence of such act which can be defined under the POSH Act 2013.

The workshop ended with concluding remarks by Ms. Anuradha Prasad, Secretary South- West DLSA, where she enlightened the PLV volunteers to spread awareness about the Prevention of Sexual Harassment At Workplace



  
 Prof. (Dr) Shashi Bala  
 Principal Law

### 7.1.1\_4.4 Vending Machine





## 7.1.1\_4.5 Celebration of National/International Days

S.No	Event	Date	Organized by
1	Yoga for Humanity on Yoga Day	21-06-2022	NSS, TIPS
2	Independence Day - Flag Hoisting	13-08-2022	NSS, TIPS
3	Clean India 2.0 Campaign	01-10-2022 to 31-10-2022	NSS, TIPS
4	Samvidhan Diwas – Constitution Day	26-11-2022	NSS, TIPS
5	Poster Making competition on National Youth Day	12-01-2023	IIC, TIPS
6	Republic Day	25-01-2023	NSS, TIPS
6	Pratibimb - Swacch Bharat on occasion of World Heritage day	18-04-2023	NSS, TIPS
7	National Technology Week	12-05-2023	IIC, TIPS
8	Mothers' Day	14-05-2023	NSS, TIPS